

Life Membership			
Document Type	Policy and Procedure		
Version No.1	Approval Date: 8/6/21	Review date	8/6/24

Objective

Anam Cara House Colac (ACHC) wishes to acknowledge outstanding contributions to establishment and ongoing operations of our service by members.

Scope

This policy applies to all members of Anam Cara House Colac.

Responsibilities

The Committee of Management has responsibility for nomination for life membership and for assessment and approval of applications.

Policy Statement

ACHC will award Life Membership as an acknowledgement and recognition of outstanding and distinctive contribution of eminent persons to the field of philanthropy in Australia.

Membership of ACHC has contributed significantly to the development and ongoing success of the service. In order to acknowledge outstanding leadership and contribution, both quantitative and qualitative, ACHC offers the important designation of Life Member to members of our organisation whose contribution has made a significant impact.

Procedure:

Life Membership is automatic for the Founder and Patrons of ACHC.

Nomination:

Members of the Committee of Management and ACH Executive Team may nominate individuals for Life Membership.

Nominations are to be made using the Life Membership Nomination Form.

Nominations must be received by 30th June in any year for awarding of Life Membership at the AGM of that year.

A subcommittee, made up of members of the Committee of Management (COM) Executive, Business Manager and other members of ACHC as determined by the COM, will be appointed to consider the nominations.

Selection:

In assessing applications for Life Membership, the following will be considered:

- Length of service (10 years or greater)
- Evidence of regular outstanding contribution
- Volunteer status
- For paid staff, contribution above and beyond the duties of the position description
- Provision of ongoing pro bono support
- Adding substantially to the provision of services at ACHC (eg building maintenance)
- Upholding and supporting the values of ACHC

A maximum of two Life Memberships will be offered each year after the inaugural year.

Life membership decisions made by the subcommittee will be presented to the COM for ratification.

If a person who is selected to receive a life membership dies prior to the Annual General meeting a decision will be made on posthumous recognition on a case by case basis.

Document References

Life Membership Nomination Form

References to Standards and Legislation

To be reviewed:	Annually or when legislation changes
Next Review:	According to 'Policy & Procedure Register'
Responsibility for Review	To be determined